

**AGENDA**  
**JEFFERSON COUNTY BOARD MEETING**  
**Tuesday, May 11, 2010 7:00 p.m.**  
**Jefferson County Courthouse**  
**320 South Main Street, Room 205**  
**Jefferson, WI 53549**

1. **CALL TO ORDER**
  2. **ROLL CALL**
  3. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**
  4. **REVIEW OF THE AGENDA**
  5. **APPROVAL OF COUNTY BOARD MINUTES – April 20, 2010 MEETING**
  6. **COMMUNICATIONS**
    - a. Treasurer's Monthly Report (Addendum to Agenda)
    - b. Zoning Committee Notice of Public Hearing, May 20, 2010, 7:00 p.m. Rm 205 (Page 1-2)
  7. **SPECIAL ORDER OF BUSINESS**
    - a. Resolution – Recognition of Outgoing Supervisor – Amy Kramer (Addendum)
    - b. Resolution – Recognition of Outgoing Supervisor – John Kannard (Addendum)
    - c. Resolution – Recognition of Outgoing Supervisor – Sharon Schmeling (Addendum)
    - d. Resolution – Recognition of Outgoing Supervisor – Robert Yachinich (Addendum)
    - e. Discussion of County Board Rules of Order – Section 3.03 (4) describing process for abstaining from voting (Page 3)
  8. **PUBLIC COMMENT**
  9. **ANNUAL REPORTS**
    - a. Clerk of Courts – Carla Robinson
    - b. Presiding Judge – Randy Koschnick
    - c. District Attorney – Susan Happ
    - d. Emergency Management – Donna Haugom
    - e. Sheriff's Department – Paul Milbrath
- COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES**
10. **PLANNING & ZONING COMMITTEE**
    - a. Report – Approval of Petitions (Page 4)
    - b. Amend Zoning Ordinance (Page 5-7)
    - c. Resolution – Authorizing grant application for updating shoreland/wetland zoning ordinance as required by the State of Wisconsin (Page 8)
  11. **ADMINISTRATION AND RULES COMMITTEE**
    - a. Ordinance – Board Rule addressing signed and unsigned communications to the Board (Page 9)
  12. **FAIR PARK COMMITTEE**
    - a. Resolution – Contracting for a 60' x 120' stalling/storage building at Fair Park (Page 10-12)

13. **FARMLAND CONSERVATION EASEMENT COMMISSION**
  - a. Resolution – Supporting the purchase of agricultural conservation easements under Jefferson County’s Purchase of Development Rights Program (Page 13)
  
14. **HUMAN RESOURCES COMMITTEE**
  - a. Memo from Committee Chairman Jim Braugher regarding elected officials salaries (Page 14)
  - b. Resolution – Establishing Sheriff’s salary for upcoming term (Page 15)
  - c. Resolution – Establishing Coroner’s salary for upcoming term (Page 16)
  - d. Resolution – Establishing Clerk of Court’s salary for upcoming term (Page 17)
  - e. Resolution – Creating one full-time Community Support Professional – Masters (CSP II) position and eliminating one vacant full-time Vocational Rehabilitation Specialist position (Page 18)
  - f. Resolution – Creating one part-time Enforcement Specialist position in the Child Support Agency (Page 19)
  
15. **PARKS COMMITTEE**
  - a. Ordinance – Amending Parks Ordinance to include provision to bar individuals or their dogs that have repeat violations and establishing an appeal procedure (Page 20)
  - b. Resolution – Granting revocable license (Page 21-22)
  
16. **APPOINTMENTS BY COUNTY ADMINISTRATOR**
  - a. Robert R. Klotz – Zoning & Planning Director (Page 23)
  - b. Craig Peterson – Blue Spring Lake Management District for an indeterminate term (Page 23)
  - c. Jan Roo – Lower Spring Lake Rehabilitation District for an indeterminate term (Page 23)
  - d. Ed Morse – Board of Health for a three-year term ending May 2013 (Page 23)
  - e. Dick Schultz – Board of Health for a three-year term ending May 2013 (Page 23)
  - f. Walt Christensen – Lake Ripley Management District for an indeterminate term (Page 23)
  
17. **ANNOUNCEMENTS**
  
18. **ADJOURN**

**NEXT COUNTY BOARD MEETING, JUNE 8, 2010 7:00 P.M. ROOM 205**

**NOTICE OF PUBLIC HEARING**

**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**

*Greg David, Rick Kuhlman, Steve Nass, Don Reese, Amy Rinard*

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance With Open Meetings Law Requirements**
4. **Review of Agenda**
5. **Public Hearing**

**NOTICE IS HEREBY GIVEN** that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, May 20, 2010, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the zoning ordinance of Jefferson County, applications for conditional use permits and a proposal to amend the text of the Jefferson County Zoning Ordinance. A map of the properties affected may be obtained from the Zoning Department. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

**FROM RESIDENTIAL R-2 TO R/R, RESIDENTIAL/RECREATIONAL**

**3479A-10 & CU1622-10 – David Mack:** Rezone PIN 016-0513-2641-001 (0.57 Acre) with conditional use to allow for a tourist rooming house at **W7703 Koshkonong Lake Road** in the Town of Koshkonong.

**FROM AGRICULTURAL A-1 TO R/R, RESIDENTIAL/RECREATIONAL**

**3480A-10 – Koshkonong Mounds Resort Inc:** Rezone 0.826 acre of PIN 016-0513-2512-000 (13.798 Acres) for a new residential building site on **Koshkonong Mounds Rd** in the Town of Koshkonong.

**FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL**

**3481A-10 – Donald Lott:** Create a 3-acre residential building site from part of PINs 006-0716-1914-000 (93.4 Acres) owned by Donald & Bonnie Lott and 006-0716-1911-001 (5.77 Acres) owned by Kenneth & Carol Jaeck. The site is **near N6031 Hillside Dr** in the Town of Concord.

**3482A-10 – John & Jane Bound Trust:** Modify Zoning Amendment 2175A-00 to rezone a 2-acre lot around the home at **W6559 Kiesling Road** and create a 2-acre vacant lot near the intersection of Kiesling Rd and Regelein Ln in the Town of Jefferson. The site is part of PIN 014-06114-2014-002 (12.575 Acres).

**3483A-10 – Colleen Locke:** Create a 1-acre lot **near N3942 CTH G** in the Town of Jefferson from PIN 014-0614-1824-000 (40 Acres).

**3484A-10 – Sean Pooler/Alice Meschke Property:** Rezone 2 acres of PIN 020-0814-3523-000 (37.27 Acres) for a new building site on **CTH A** in the Town of Milford.

### **CONDITIONAL USE PERMIT APPLICATIONS**

**CU1623-10 – Marvin Homann:** Conditional use to sanction mineral extraction **across from N7379 STH 89** on PIN 030-0813-3643-000 (37.6 Acres). The site is in an A-1 zone in the Town of Waterloo.

**CU1624-10 – Evenson Construction Co Inc/Donald & Susan Ebbert Property:** Conditional use to sanction mineral extraction at **N2795 Ebbert Ln** in the Town of Oakland on ten acres of PINs 022-0613-3513-000 (40 Acres) and 022-0613-3524-000 (34 Acres). The site is in the Town of Oakland.

### **ZONING ORDINANCE TEXT AMENDMENT**

**3485T-10 – Jefferson County:** Add in 11.04(f)6. A-2 Agricultural Business Conditional Uses mm. Food stand – privately owned, associated with recreational use. This text amendment is proposed for a food stand to be included as a listed conditional use in the A-2 zoning district of the Jefferson County Zoning Ordinance. The A-2 zone was recommended for this conditional use by the Planning and Zoning Committee on March 1, 2010 and referred to the Board of Adjustment to classify the previously unclassified/unspecified use at its April 8, 2010 meeting according to Sec. 11.03(f)4 of the Jefferson County Zoning Ordinance.

## **6. Adjourn**

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

**3.03 BOARD PROCEDURE.** (1) Robert's Revised Rules of Order shall govern the proceedings of the County Board of Supervisors in all cases in which they are not inconsistent with these rules or the laws of the State of Wisconsin.

(2) Upon being recognized, a member shall rise in place, and using the microphone, address the Chairperson, and shall not be interrupted except by a call to order. If called to order by the Chairperson the member shall be seated and shall not proceed without permission of the Chairperson.

(3) No member shall speak more than twice on any question until all members who desire to speak have been heard and then not without first obtaining leave of the Chairperson. In speaking, a member shall confine comments to the question under consideration and shall avoid all personalities.

(4) No member present at the initial roll call shall thereafter fail to attend the balance of a board meeting without first obtaining permission of the Chairperson and notifying the Clerk. A member with a conflict of interest shall advise the Clerk and the Chair of the conflict prior to discussion of or voting on the item to which the conflict of interest pertains. Thereafter, such member shall not participate in the discussion or vote thereon. The minutes shall reflect the member's statement and the fact that the member has abstained from discussion and voting on the item in question.

(5) All questions decided by a voice vote shall be put in this form: Those who are in favor say, "Aye", and those who are opposed say, "No". In doubtful cases the Chairperson or any member may call for a roll call vote.

(6) Upon the request of any member of the County Board a roll call vote shall be ordered on any question before the Board. A roll call vote shall be required on all matters involving the expenditure of money and in accordance with s. 65.90(5), Wis. Stats., budget alterations shall require a two-thirds vote of the entire membership of the Board.

(7) On a roll call vote every member present shall vote except a member who has abstained in accordance with the procedures set forth above. Members have the right to change their votes up to the time the vote is announced by the Clerk. The Clerk shall give notice before locking in the votes on the voting machine.

(8) All resolutions, ordinances, petitions and reports presented to the Board shall be in writing, sponsored by a board member or committee and filed in the office of the County Administrator not later than noon on the Wednesday preceding a board meeting. Each resolution submitted for consideration shall have a fiscal note. Motions to reconsider may be brought at the next succeeding meeting only if notice of the motion is filed in the office of the County Administrator not later than noon on the Wednesday preceding the board meeting. Proposed ordinances shall be reviewed by the Corporation Counsel for proper form and legality before being submitted to the Board. Resolutions and ordinances not introduced by a committee shall be referred to an appropriate committee by the Chairperson. A resolution or ordinance referred to a committee pursuant to this paragraph may be placed on the County Board agenda for further action upon the written request of five (5) County Board members which shall be submitted to the Chairperson not sooner than sixty (60) days after referral of the item to the committee. Such items shall then be placed on the next regular County Board agenda subject to any statutory requirements or other limitations. [Amended 06/10/03, Ord. No. 2003-03]

The sponsor of a major new resolution or ordinance or major revision of an existing resolution or ordinance shall prepare a written report or memorandum explaining the significant features of the proposed legislation, including the contemplated changes. Such written report or memorandum shall be mailed to board members as part of the agenda, but unless specifically ordered by the Board such reports or memoranda shall not be printed in the board proceedings.

(9) Any person having a matter of business requiring the attention of the County Board may present such matter to the Board by delivering a written communication to the County Clerk, County Board Chairperson or County Administrator by noon on the Wednesday preceding the next County Board meeting. The County Board Chairperson may, at his/her discretion, allow persons to be placed on the agenda to address the Board. Communications not presented personally to the Board shall be preserved by the County Clerk and shall be presented to the County Board as a communication at the next regular board meeting. Communications may be referred to an appropriate committee for study and attention. If feasible, such committee shall arrange to meet with the author of the communication. Such committee shall thereafter report back to the County Board in the usual manner and shall recommend what action, if any, should be taken by the County Board with reference to such communication. The Clerk shall acknowledge receipt of communications by return mail.

Any person wishing to express an opinion on a matter of business coming before the Board shall be encouraged to communicate orally or in writing with a board supervisor to make the person's position known prior to the board meeting. Orderly administration of board business does not permit the appearance of non-board members at County Board meetings to debate controversial matters before the Board. On matters concerning a large number of people board committees shall conduct public hearings to give interested persons an opportunity to be heard. The County Board may, on rare occasions, sit as a committee of the whole to enable interested persons to appear and be heard on matters of business.

**REPORT  
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY  
BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on March 18 and April 15, 2010, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

**APPROVAL OF PETITIONS**

**3469A-10, 3470A-10, 3471A-10, 3460A-10, 3472A-10, 3473A-10, 3474A-10,  
3475A-10, 3476A-10, 3477A-10 & 3478A-10**

**DATED THIS 26<sup>th</sup> DAY OF APRIL 2010**

**Donald Reese, Secretary**

**THE EFFECTIVE DATE OF THE PRIOR MONTH'S AMENDMENTS, 3452A-10,  
3453A-10, 3454A-10, 3455A-10, 3456A-10, 3457A-10, 3458A-10, 3459A-10, 3461A-10,  
3462A-10, 3463A-10, 3464A-10, 3467A-10, 3468A-10, IS APRIL 27<sup>TH</sup>, 2010.**

**ORDINANCE NO. 2010-\_\_\_\_\_**

**Amend Zoning Ordinance**

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petition 3460A-10 was referred to the Jefferson County Planning and Zoning Committee for public hearing on March 18, 2010, and Petitions 3469A-10, 3470A-10, 3471A-10, 3472A-10, 3473A-10, 3474A-10, 3475A-10, 3476A-10, 3477A-10 and 3478A-10 were referred for public hearing on April 15, 2010, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

**FROM RESIDENTIAL R-2 AND AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL**

Rezone approximately 0.55 acre of PIN 016-0614-3644-000 (43.005 acres) from R-2 to A-3, and approximately 1.45 acre of that same PIN from A-1 to A-3 to create a new rural residential building site on CTH N in the Town of Koshkonong. Rezoning is conditioned upon road access approval by the County Highway Department, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3469A-10 – Angeline Ott Trust)

**FROM RESIDENTIAL R-2 TO A-1 AGRICULTURAL**

Rezone approximately 0.5 acre of PIN 016-0614-3644-000 (43.005 acres) from Residential to Agricultural for access to adjoining agriculturally zoned land. The site is along CTH N in the Town of Koshkonong. (3470A-10 – Angeline Ott Trust)

**FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL**

Rezone to create an approximate 2-acre lot around the house at N2508 CTH N in the Town of Koshkonong. The site is part of PIN 016-0614-3644-000 (43.005 acres). Rezoning is conditioned upon road access approval, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. The rezoning shall be null and void and of no effect one year from the date of County

Board approval unless all applicable conditions have been completed by that date. (3471A-10 – Angeline Ott Trust)

Modify the original request and allow creation of a 3-acre rural residential building site from part of PIN 022-0613-2624-000 (40 acres). Acceptance of this non-prime lot combination is conditioned upon road access approval, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems and upon approval and recording of a final certified survey map for the lot. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3460A-10 – Alice Kemna)

Create a two-acre building site from PIN 002-0714-2423-000 (36.904 acres) and a 1-acre building site from PIN 002-0714-2424-000 (9.776 acres), both near N5921 Jefferson Road in the Town of Aztalan. These lots utilize the last available A-3 zones for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, upon receipt by Zoning of a soil test for each lot showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lots, including extraterritorial plat review if necessary. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3472A-10 – Peter Gross)

Rezone approximately 2 acres of PIN 012-0816-3412-001 (43.3 acres) for a new building site near W1069 Rockvale Road in the Town of Ixonia. This prime ag land lot combination utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval for the lot, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3473A-10 – Gerald Solsrud)

Create an approximate 6-acre lot from PINs 016-0614-3621-000 (26.4 acres) and 016-0614-3622-000 (40 acres) near N2855 CTH N in the Town of Koshkonong. This non-prime lot combination utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval by the County Highway Department, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary, and upon payment of an approximate \$5,526 conversion fee for rezoning out of the A-1 Agricultural district. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3474A-10 - Daniel Jaeckel)

Create a 1.1-acre building site near N2886 CTH N in the Town of Koshkonong from PIN 016-0614-3621-002 (9.6 acres). This prime ag land lot utilizes the last available A-3 zone for the



property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, upon approval and recording of a final certified map for the lot, including extraterritorial plat review if necessary, and upon payment of an approximate \$1,013 conversion fee for rezoning land out of the A-1 district. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3475A-10 – Daniel Jaeckel)

Rezone approximately 1.2 acre of PIN 018-0713-0443-001 (8.5 acres) on Kuhl Road in the Town of Lake Mills. This prime ag land lot utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, upon approval and recording of a final certified survey map for the lot and upon payment of an approximate \$1,082.20 conversion fee for rezoning land out of the A-1 district. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3476A-10 – Eric Swain)

**FROM AGRICULTURAL A-1 TO A-3 AND N, NATURAL RESOURCE**

Create two approximate 1.5-acre building sites, one on Church Drive and one on South Lane from part of PIN 020-0714-0344-000 (19.45 acres) in the Town of Milford. Create an approximate 2.04-acre Natural Resource zone between the proposed building sites. Rezoning is conditioned upon road access approval for each of the lots, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map, including extraterritorial plat review if necessary. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3477A-10 & 3478A-10 – Michael Kelly)

AYES \_\_\_\_\_

NOES \_\_\_\_\_

ABSTAIN \_\_\_\_\_

ABSENT \_\_\_\_\_

Ordinance Requested By  
Planning and Zoning Committee

05-11-10

Deb Magritz: 5-4-10

**Resolution authorizing grant application for updating shoreland/wetland zoning ordinance as required by the State of Wisconsin**

WHEREAS, the lakes, rivers, shorelands and wetlands of Jefferson County are an important resource used by the public for recreation and enjoyment of natural beauty, and

WHEREAS, the protection of critical watershed areas and reasonable lake, river, shorelands and wetland use activities are paramount in the protection of water quality and the natural ecosystem of Jefferson County, and

WHEREAS, the State of Wisconsin has revised Wisconsin Administrative Code Ch. NR115, the statewide minimum standards for shoreland/wetland protection, and

WHEREAS, Wisconsin Statutes 281.31, 59.692 and Wis. Adm. Rule NR115 require Jefferson County to adopt these statewide minimum standards for shoreland wetland zoning by February 2, 2012, and

WHEREAS, Jefferson County is mandated by the State of Wisconsin to carry out the responsibilities of this resolved protection regulations,

NOW, THEREFORE, BE IT RESOLVED that Jefferson County requests the funds and assistance available from the Wisconsin Department of Natural Resources under the Lake Management Protection Grant Program to update the Jefferson County shoreland/wetland zoning ordinance in accordance with NR115 Wis. Admin. Rule.

BE IT FURTHER RESOLVED that the Zoning Administrator is authorized to act on behalf of Jefferson County to: submit an application to the State of Wisconsin for financial aid for updating the shoreland/wetland ordinance as required by NR115 Wis. Admin. Rule; sign documents; and take necessary action to undertake, direct, and complete this update.

BE IT FURTHER RESOLVED that Jefferson County will comply with state rules for the program, may perform force account work, and will meet the financial obligations under the grant.

*Fiscal Note: Jefferson County will be reimbursed 75% of the cost up to \$5,000 from the Wisconsin Department of Natural Resources. The required matching fund contribution from Jefferson County will be Zoning and LWCD staff time (25% of the project costs) dedicated to the project.*

*Increased permit review time, inspection time, and education efforts as a result of the adoption of the new ordinance will require more staff time devoted to shoreland/wetland zoning.*

AYES \_\_\_\_\_  
NOES \_\_\_\_\_  
ABSTAIN \_\_\_\_\_  
ABSENT \_\_\_\_\_

Requested by  
Planning & Zoning Committee

05-11-10

ORDINANCE NO. 2010-\_\_\_\_\_

**Board Rule addressing signed and unsigned communications to the Board**

WHEREAS, the Clerk occasionally receives unsigned communications directed to the attention of the County Board, and

WHEREAS, it is appropriate for the Board to provide guidance to the Clerk on how to handle such communications,

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Amend Section 3.03(9) Board of Supervisors' Rules of Order as follows:

(9) Any person having a matter of business requiring the attention of the County Board may present such matter to the Board by delivering a written communication to the County Clerk, County Board Chairperson or County Administrator by noon on the Wednesday preceding the next County Board meeting. The County Board Chairperson may, at his/her discretion, allow persons to be placed on the agenda to address the Board. ~~Signed~~ Communications not presented personally to the Board shall be preserved by the County Clerk and shall be presented to the County Board as a communication at the next regular board meeting. Unsigned communications shall be referred to the Administration & Rules Committee. Communications may be referred by the Board, the Chair or the Administration & Rules Committee to an appropriate committee for study and attention. If feasible, such committee shall arrange to meet with the author of the communication. Such committee shall thereafter report back to the County Board in the usual manner and shall recommend what action, if any, should be taken by the County Board with reference to such communication. The Clerk shall may acknowledge receipt of communications by return mail.

Any person wishing to express an opinion . . . .

Section 2. This ordinance shall be effective after passage and publication as provided by law.

AYES \_\_\_\_\_  
NOES \_\_\_\_\_  
ABSTAIN \_\_\_\_\_  
ABSENT \_\_\_\_\_

NOTE: Section 3.09 of the County Board Rules provides that amendments to the rules shall be made by 2/3 vote. Proposed amendments shall be introduced at one session of the Board and laid over until the next session before action is taken, unless the Board waives laying it over by unanimous vote.

Requested by  
Administration & Rules Committee

05-11-10

Philip C. Ristow: 05-05-10

# Item 12a

## RESOLUTION NO. 2010-\_\_\_\_\_

### Resolution contracting for a 60' x 120' stalling/storage building at Fair Park

WHEREAS, the Fair Park Committee solicited bids for a 60' x 120' stalling/storage building with the following results:

<u>Company</u>	<u>With Concrete Floor</u>	<u>Without Concrete Floor</u>
Bos-Design Builders LLC/Cleary Buildings Fort Atkinson, Wisconsin	\$ 89,318.00	\$ 72,994.00
Statz Contracting – Brian Statz Helenville, Wisconsin	\$ None	\$ 74,800.00
Emrath Construction LLC Helenville, Wisconsin	\$ 106,200.00	\$ 83,800.00
Holland Builders LLC – Josh Holland Watertown, Wisconsin	\$ 105,850.00	\$ 85,850.00
Morton Buildings, Inc. Ixonia, Wisconsin	\$ 117,900.00	\$ 89,900.00
Walters Buildings Allenton, Wisconsin	\$ 118,193.00	\$ 92,691.00
Lester Buildings – Dale Pankow Oconomowoc, Wisconsin	\$ 116,927.00	\$ 58,113.00

AND, WHEREAS, the Fair Park budget currently contains \$60,694 for this project, and

WHEREAS, the Fair Park Director has discussed with the Finance Committee covering the balance required of \$28,624, between the funds available and the low bid of \$89,318.00 through use of \$7,500 previously budgeted to be expended for a replacement truck, and the remainder coming from increased revenues for the new building rental, winter storage rental and savings from not renting a tent, all of which add up to amounts sufficient to cover the \$28,624 necessary, and

WHEREAS, the Fair Park and Infrastructure Committees recommend awarding this contract to Bos-Design Builders LLC/Cleary Buildings in the amount of \$89,318 including the concrete floor.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to contract with Bos-Design Builders, LLC/Cleary Buildings in the amount of \$89,318 for a 60' x 120' stalling/storage building for the Fair Park which building shall include concrete flooring.

BE IT FURTHER RESOLVED that the 2010 Fair Park budget be amended to authorize expenditure of \$20,700 of the anticipated additional revenue.

*Fiscal Note: \$60,694 is available for this project in the Fair Park budget. \$7,500 allocated in the budget for a replacement truck will be used for this purpose. Anticipated additional revenues set forth on the Fair Park statement of expenses and revenues will be adequate to cover the difference between the bid and the budgeted funds. As a budget amendment, 20 affirmative votes are required for passage.*

AYES \_\_\_\_\_

NOES \_\_\_\_\_

ABSTAIN \_\_\_\_\_

ABSENT \_\_\_\_\_

Requested by  
Fair Park and Infrastructure Committees

05-11-10

Philip Ristow: 05-05-10



<b>Estimated Building Construction Budget:</b>	<b>\$95,000</b>
<b>Non-Lapsing/expansion/donation account:</b>	<b>\$20,694</b>
<b>Additional carryover request:</b>	<b>\$40,000</b>
<b>Anticipated value of Sponsorship (discount):</b>	<b><u>\$35,000</u></b>
<b>Total</b>	<b>\$95,694</b>

### **New Building Revenue and Expense Savings:**

12 Rental Days (\$350 per day)	\$ 4,200
Commercial Booth Income at Fair	\$ 8,000
Winter Storage (100 Motorcycles, \$125/bike)	\$12,500
Savings From Tent Rental During Fair	\$ 3,500
<b>Total Anticipated Yearly Revenue and Expense Savings:</b>	<b>\$28,200</b>
<b>Estimated Project Payback based on Carryover Request:</b>	<b>1.41 years</b>

**RESOLUTION SUPPORTING THE PURCHASE OF AGRICULTURAL CONSERVATION EASEMENTS UNDER JEFFERSON COUNTY'S PURCHASE OF DEVELOPMENT RIGHTS PROGRAM**

WHEREAS, the *Jefferson County Agricultural Preservation Land Use Plan*, approved by the Jefferson County Board of Supervisors in October 1999, seeks to guide and manage growth and development in the County in a manner that will preserve the rural character, agricultural base and natural resources of the countryside and contribute to the high quality of life and prosperity of the County's communities, and to specifically preserve the County's agricultural resources by minimizing nonagricultural development of prime agricultural soils, and

WHEREAS, in March 2007, the Jefferson County Board created a voluntary Purchase of Development Rights (PDR) program to preserve farmland and support viable farm operations and to fulfill the goals set forth by the County Board in its 1999 *Agricultural Preservation and Land Use Plan* and established the Farmland Preservation Committee (now known as the Farmland Conservation Easement Commission) to oversee the PDR program, and

WHEREAS, in November 2009 the Farmland Conservation Easement Commission solicited applications from county landowners for the PDR program, and

WHEREAS, because of the abundance of high-quality soil, amount of land in agricultural use, and other factors, the applications of the 253-acre Weenonah Brattsett farm in the Towns of Palmyra and Sullivan, the 227-acre Rodell Lea farm in the Town of Oakland, the 121-acre Robert Schultz farm in the Towns of Aztalan and Jefferson, and the 263-acre Edward and Caroline Soleska farm in the Towns of Farmington and Jefferson were accepted into the County's PDR program, and

WHEREAS, the Farmland Conservation Easement Commission is now seeking funding from the State's Working Lands Initiative PACE program and the NRCS Farm and Ranch Land Protection Program to purchase agricultural conservation easements over the above listed farms accepted into the PDR program.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors supports the purchase of agricultural conservation easements over the Weenonah Brattsett, Rodell Lea, Robert Schultz, and Edward and Caroline Soleska farms.

*Fiscal Note: Jefferson County funds will be used in the approximate amount of \$4,700 to pay for appraisals of the proposed farmland conservation easements on the named properties. The County will be reimbursed \$2,350 by the landowners involved. The balance of up to \$2,350 will be reimbursed if the Commission gets all of the grants applied for.*

AYES \_\_\_\_\_  
NOES \_\_\_\_\_  
ABSTAIN \_\_\_\_\_  
ABSENT \_\_\_\_\_

Requested by  
Farmland Conservation Easement Commission

05-11-10

## Item 14a

May 4, 2010  
Watertown, WI

Dear fellow County Board members,

My apologies for missing the May County Board meeting but I had a previous obligation in Washington DC. As the newly elected chairman of the Human Resource Committee, I would like to present the history and thought-processes of the committee as we struggled to arrive at the original resolutions for the elected officials ~ Clerk of Courts, Coroner, and Sheriff. This long process started some months ago and through much deliberation in numerous HR committee meetings, we settled on these proposed amounts; we felt they were fair but definitely not what we wanted to offer or what we wished we could offer these valuable Jefferson County servants. We also tried very hard to separate the office from the person who presently holds the office; that was very difficult because we are blessed with very competent people in these offices. The following were talking points and decision-making ideas that we used to come up with these resolutions:

- Is it possible to accurately "guess" the economic future of the county when assigning salaries for a four year future?
- How could we recover the losses over previous salaries offered; trying to catch-up from the past? We have an unfortunate history of trying to catch-up every four years after this scenario but never being able to arrive where we feel we should be.
- Where would we find ourselves again in four years of "catch-up"?
- How has the job changed since the last salary assignment? (for example, the Clerk of Courts has assumed a 4<sup>th</sup> court and more responsibilities, the sheriff now has emergency management duties)
- How many people does the position oversee?
- How does this figure in with the salary schedule of other department heads? (The sheriff oversees the 2<sup>nd</sup> largest department; the COC the 4<sup>th</sup>, yet they rank 13<sup>th</sup> and 21<sup>st</sup> in salaries)
- On the revenue side, how much have they saved the county (through grant writing, departmental reorganization, loss of personnel through budget cuts, office efficiency, other sources of misc. revenues)?
- What would be attractive to future candidates as they consider running for these positions?
- How can we be fair to BOTH the taxpayers of Jefferson County and her elected officials?
- And lastly, what do offices of comparable counties offer their elected positions?

As we struggled through these thoughts, we felt that the salaries we offered the elected officials were something that the County could "afford" while being fair to the position. I trust this information will help you to make an educated decision on these important resolutions.

Jim Braughler

Jefferson County Supervisor ~ Watertown district



RESOLUTION NO. 2010-\_\_\_\_\_

Establishing Sheriff's salary for upcoming term

WHEREAS, it is necessary to establish salaries for offices on the November 2010 ballot before June 1, 2010, the date when nomination papers may first be circulated, and

WHEREAS, by law, the salaries established for each year of the term cannot be increased or decreased after June 1, 2010, and

WHEREAS, in order to attract and retain well-qualified people in elected department head positions, attempt to anticipate changes in the rate of inflation over a four-year term, and be responsible with the taxpayers' funds, the Human Resources Committee has reviewed the Sheriff's salary paid by twelve other counties including Chippewa, Columbia, Dodge, Eau Claire, Fond du Lac, Manitowoc, Portage, St. Croix, Sauk, Walworth, Waupaca and Wood, which averages \$80,180 in 2010, and recommends that the 2011 salary for the Jefferson County Sheriff be established at \$79,800; that said amount be increased annually by 1% effective each January 1 in 2012, 2013 and 2014 respectively.

NOW, THEREFORE, BE IT RESOLVED that the recommended salary adjustments for the office of Sheriff are hereby approved and shall take effect with the commencement of the term in January 2011.

*Fiscal Note: The Sheriff's 2009 salary was \$75,165 which has fallen substantially below the average in neighboring and/or comparable sized counties. Supervision of the Emergency Management Director and function has been transferred to the Sheriff during this past term.*

AYES \_\_\_\_\_

NOES \_\_\_\_\_

ABSTAIN \_\_\_\_\_

ABSENT \_\_\_\_\_

Requested by  
Human Resources Committee

05-11-10

Philip Ristow: 05-05-10

**Item 14c**

**RESOLUTION NO. 2010-\_\_\_\_\_**

**Establishing Coroner's salary for upcoming term**

WHEREAS, it is necessary to establish salaries for offices on the November 2010 ballot before June 1, 2010, the date when nomination papers may first be circulated, and

WHEREAS, by law, the salaries established for each year of the term cannot be increased or decreased after June 1, 2010, and

WHEREAS, the Coroner's compensation is based in part on salary and in part on per call fees, and

WHEREAS, the Human Resources Committee has examined the salaries and fees paid in several comparable counties, (some of which use a medical examiner,) and recommends that the per call fee for the Coroner be established at \$75 per call effective January 1, 2011; that the salary for the Coroner be increased from the 2010 amount of \$19,196.32 to \$20,375.00 effective January 1, 2011; that the salary be increased to \$20,908.00 effective January 1, 2012, \$21,446.33 in January 1, 2013; and \$21,990.04 in January 1, 2014.

NOW, THEREFORE, BE IT RESOLVED that the recommended salary and per call fee adjustment for the office of Coroner are hereby approved and shall take effect with the commencement of the term in January 2011.

*Fiscal Note: In 2009, the Coroner's salary and per call fees totaled \$46,894. The 2010 salary is \$968 higher than the 2009 salary.*

AYES \_\_\_\_\_

NOES \_\_\_\_\_

ABSTAIN \_\_\_\_\_

ABSENT \_\_\_\_\_

Requested by  
Human Resources Committee

05-11-10

Philip Ristow: 05-05-10

**RESOLUTION NO. 2010-\_\_\_\_\_**

**Establishing Clerk of Court's salary for upcoming term**

WHEREAS, it is necessary to establish salaries for offices on the November 2010 ballot before June 1, 2010, the date when nomination papers may first be circulated, and

WHEREAS, by law, the salaries established for each year of the term cannot be increased or decreased after June 1, 2010, and

WHEREAS, in order to attract and retain well-qualified people in elected department head positions, attempt to anticipate changes in the rate of inflation over a four-year term, and be responsible with the taxpayers' funds, the Human Resources Committee has reviewed the Clerk of Court's salary paid by thirteen other counties including Chippewa, Columbia, Dodge, Eau Claire, Fond du Lac, Manitowoc, Portage, St. Croix, Sauk, Walworth, Waupaca, Wood and Washington, which averages \$62,536 in 2010, and recommends that the 2011 salary for the Jefferson County Clerk of Court be established at \$62,500; that said amount be increased annually by 1% effective each January 1 in 2012, 2013 and 2014 respectively.

NOW, THEREFORE, BE IT RESOLVED that the recommended salary adjustments for the office of Clerk of Court are hereby approved and shall take effect with the commencement of the term in January 2011.

*Fiscal Note: The Clerk of Court's 2009 salary was \$56,884 which has fallen substantially below the average in neighboring and/or comparable sized counties. During the past term, the Clerk of Court has been appointed Register in Probate and the Probate staff and Family Court Counseling staff have been transferred to Clerk of Court's Department for budget and supervision purposes.*

AYES \_\_\_\_\_

NOES \_\_\_\_\_

ABSTAIN \_\_\_\_\_

ABSENT \_\_\_\_\_

Requested by  
Human Resources Committee

05-11-10

Philip Ristow: 05-05-10

**Item 14e**

**RESOLUTION NO. 2010-\_\_\_\_\_**

**Resolution creating one full-time Community Support Professional – Masters (CSP II) position and eliminating one vacant full-time Vocational Rehabilitation Specialist position**

WHEREAS, the Human Services Director and the Human Services Board recommend creation of one (1) full-time CSP II position and elimination of one (1) full-time Vocational Rehabilitation Specialist position, currently vacant, and

WHEREAS, the proposed CSP II position better meets the requirements to successfully perform the duties in the Community Support Program, including the containment of costs associated with consumers with severe and persistent mental illness, and

WHEREAS, after due consideration, the Human Resources Committee recommends the changes proposed by the Human Services Director and Human Services Board.

NOW, THEREFORE, BE IT RESOLVED that the 2010 County Budget setting forth position allocations at the Human Services Department be and is hereby amended to reflect the above change, to become effective upon passage of this resolution.

*Fiscal Note: Both the Vocational Specialist position eliminated and the CSP II position created are funded with Medical Assistance funding; however, the CSP II position has funding at a higher rate of reimbursement. An average reduction to the tax-levy is expected to be \$6,100.00 on an annual basis and no additional funds are required in 2010. As a budget amendment, 20 affirmative votes are required for passage.*

AYES \_\_\_\_\_

NOES \_\_\_\_\_

ABSTAIN \_\_\_\_\_

ABSENT \_\_\_\_\_

Requested by  
Human Resources Committee

05-11-10

RESOLUTION NO. 2010-\_\_\_\_\_

**Resolution creating one part-time Enforcement Specialist position in the Child Support Agency**

WHEREAS, the Child Support Agency receives a significant portion of its funding based on meeting performance standards, and

WHEREAS, the current economy has increased the Child Support Agency’s workload and increasingly challenges the Agency to meet performance standards required to receive all funding for which it is eligible, and

WHEREAS, the Child Support Director recommends creation of one (1) part-time (19 hours/week) Enforcement Specialist position which will assist the Agency in meeting the performance standards, thereby capturing the available funding, and

WHEREAS, after due consideration, the Human Resources Committee recommends the creation of one part-time Enforcement Specialist position in the Child Support Agency, as requested by the Child Support Director.

NOW, THEREFORE, BE IT RESOLVED that the 2010 County Budget setting forth position allocations in the Child Support Agency be and is hereby amended to reflect the above change, to become effective upon passage of this resolution.

*Fiscal Note: This position is 66% funded with Federal funding. There is also currently vacant a budgeted Legal Assistant position which will not be filled during the remainder of 2010. Therefore, no additional funds are required in 2010. As a budget amendment, 20 affirmative votes are required for passage.*

AYES \_\_\_\_\_

NOES \_\_\_\_\_

ABSTAIN \_\_\_\_\_

ABSENT \_\_\_\_\_

Requested by  
Human Resources Committee

05-11-10

Terri M. Palm Kostroski: 04-13-10

ORDINANCE NO. 2010-\_\_\_\_\_

**Amending Parks Ordinance to include provision to bar individuals or their dogs that have repeat violations and establishing an appeal procedure**

WHEREAS, the Parks Committee recommends the following additions to the Parks Ordinance in regard to managing problems at the dog park,

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF JEFFERSON COUNTY AS FOLLOWS:

Section 1. Amend Section 8.07(4)(b) of the Parks Ordinance by creating 1, 2 and 3 as follows:

(b) The Parks Committee may adopt rules for the use of the dog park. Such rules shall be posted on signs at the park. Violation of any rule so posted shall constitute a violation of this ordinance and subject the violator to the penalties set forth herein.

1. The Parks Director may bar individuals or their dog(s) from the dog park when such individual or dog has been involved in repeated rule violations or incidents harming people or their pets.
2. Violation of an order by the Parks Director barring use of the dog park shall constitute a violation of this ordinance.
3. An order by the Parks Director barring use of the dog park shall be appealable to the Parks Committee, which shall hear such appeal in accordance with Ch. 68.11, Wis. Stats.

Section 2. This ordinance shall be effective after passage and publication as provided by law.

AYES \_\_\_\_\_

NOES \_\_\_\_\_

ABSTAIN \_\_\_\_\_

ABSENT \_\_\_\_\_

Requested by  
Parks Committee

05-11-10

Philip C. Ristow: 05-05-10

**RESOLUTION NO. 2010-\_\_\_\_**

**Resolution granting revocable license**

WHEREAS, Sean Walsh has requested that the Parks Committee consider allowing use of a small portion of the Glacial River Bike Trail immediately south of the Fort Atkinson Waste Water Treatment Plant for vehicular access to Walsh family land which is landlocked between the bike trail and the Rock River, and

WHEREAS, fencing of the Fort Atkinson Waste Water Treatment Plant eliminated Walsh's earlier access across the corner of the waste water treatment property which is served by Farmco Lane, and

WHEREAS, Fort Atkinson is amenable to Walsh accessing his property from the bike trail if Walsh pays for a cut in the curb for vehicle access in Farmco Lane immediately adjacent to the waste water treatment plant, which Walsh is willing to do, and

WHEREAS, the Parks Committee recognizes the difficulty Walsh has in accessing the property with a vehicle, and recommends approving an annual revocable license allowing such access,

NOW, THEREFORE, BE IT RESOLVED that the County Clerk is authorized to execute a document prepared by the Corporation Counsel granting a license renewable annually unless revoked, that will allow Walsh to operate a motor vehicle on the westerly 10 feet of the Glacial River Bike Trail immediately south of the Fort Atkinson Waste Water Treatment Plant property for a distance of 50 feet from Farmco Lane; that such use shall be at periods when the ground is firm and dry, and such area shall further be used in a way so as to not interfere with use of the bike trail; that such license may be revoked at any time the Parks Director determines revocation is in the County's best interests.

*Fiscal Note: No fiscal impact.*

AYES \_\_\_\_\_

NOES \_\_\_\_\_

ABSTAIN \_\_\_\_\_

ABSENT \_\_\_\_\_

Requested by  
Parks Committee

05-11-10

Philip Ristow: 05-05-10

Legend 1 inch = 350 feet

Walsh Parcels

Glacial River Trail

Parcel #  
016-0514-0842-000

Parcel # 016-0514-0844-002

Parcel #  
016-0514-0843-000

EXISTING POINT OF ACCESS PRIMARILY VIA FOOT.  
WE HAVE DRIVEN INTO PROPERTY ACROSS TRAIL  
RIGHT-OF-WAY A COUPLE OF TIMES PER YEAR  
WHEN GROUND IS DRY AND FIRM.

CONSISTENT VEHICULAR ACCESS NOT PRACTICAL  
UNDER PRESENT CONDITIONS DUE TO TRAIL  
IMPROVEMENTS, ETC.

NO OTHER ACCESS TO THE PROPERTY EXISTS  
AT OR NEAR ANY PUBLIC RIGHT-OF-WAY.  
(per documents provided by Sean Walsh, landowner)

Fort Atkinson  
Wastewater Plant

Bike Trail Parking

FARMCO LN

HACKBARTH  
RD

JANESVILLE AVE





**TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:  
MEMBERS OF THE BOARD:**

a. Zoning and Planning Director

By virtue of the authority vested in me by Section 59.18 of the Wisconsin Statutes, I do hereby appoint Robert R. Klotz to serve as Jefferson County Zoning and Planning Director, effective May 12, 2010. I respectfully request confirmation of this appointment.

AYES \_\_\_\_\_  
NOES \_\_\_\_\_  
ABSENT \_\_\_\_\_  
ABSTAIN \_\_\_\_\_

By virtue of the authority vested in me by Section 59.18 of the Wisconsin Statutes, I do hereby appoint the following individuals to the following Boards and Lake Districts: I respectfully request confirmation of these appointments.

b. Blue Spring Lake Management District

Craig Peterson, Sullivan, WI for an indeterminate term.

AYES \_\_\_\_\_  
NOES \_\_\_\_\_  
ABSENT \_\_\_\_\_  
ABSTAIN \_\_\_\_\_

c. Lower Spring Lake Rehabilitation District

Jan Rouu, Palmyra, WI for an indeterminate term.

AYES \_\_\_\_\_  
NOES \_\_\_\_\_  
ABSENT \_\_\_\_\_  
ABSTAIN \_\_\_\_\_

d. Board of Health

Dick Schultz, Fort Atkinson, WI for a three year-term expiring May of 2013.

AYES \_\_\_\_\_  
NOES \_\_\_\_\_  
ABSENT \_\_\_\_\_  
ABSTAIN \_\_\_\_\_

e. Board of Health

Ed Morse, Lake Mills, WI for a three-year term expiring May of 2013.

AYES \_\_\_\_\_  
NOES \_\_\_\_\_  
ABSENT \_\_\_\_\_  
ABSTAIN \_\_\_\_\_

f. Lake Ripley Management District

Walt Christensen, Fort Atkinson, WI for an indeterminate term.

AYES \_\_\_\_\_  
NOES \_\_\_\_\_  
ABSENT \_\_\_\_\_  
ABSTAIN \_\_\_\_\_